

No.5 (4)/2005-NMCC
Government of India
Ministry of Commerce & Industry
Department of Industrial Policy & Promotion
National Manufacturing Competitiveness Council

Vigyan Bhavan Annexe, New Delhi -110 011
Dated: the 3rd February 2010

VACANCY CIRCULAR

Subject: Filling up of various posts by deputation in National Manufacturing Competitiveness Council (NMCC).

The National Manufacturing Competitiveness Council (NMCC) set up by the Government as an inter-disciplinary and autonomous body at the highest level to serve as a policy forum for credible and coherent policy initiatives for the manufacturing sector, under the Department of Industrial Policy & Promotion, Ministry of Commerce & Industry. The main objective of NMCC is to provide a continuing forum for policy dialogue and to energize and sustain the growth of manufacturing industries.

2. It is proposed to prepare a panel to fill up following posts on deputation basis as per Recruitment Rules of the NMCC:

S. No.	Name of the post	Scale of pay (Pre-revised)	*Number of Posts
1.	Deputy Chiefs	PB-3 Rs.15600-39100+6600(Grade Pay) Plus usual Central Govt. Allowances	02
2.	Private Secretary	PB-2 Rs.9300-34800 + 4800(Grade Pay) Plus usual Central Govt. Allowances	02
3.	Personal Assistant	PB-2 Rs.9300-34800 + 4600(GP) Plus usual Central Govt. allowances	05
4.	Stenographer	PB-1 Rs.5200-20200+2400(GP) Plus usual Central Govt. Allowances	02

4.	Assistant	PB-2 Rs.9300-34800+4600(GP) Plus usual Central Govt. Allowances	02
----	-----------	---	----

**Vacancies are subject to change as per requirement of the Council.*

5. The eligibility conditions and qualifications/experience required as per Recruitment Rules for each post is given in the **Annexure-I**.

6. The persons selected for these posts shall have the option to either draw the scale of the respective post or his grade pay in the parent office plus Deputation (Duty) Allowances as per the existing instructions of the Department of Personnel & Training.

7. It is requested that this requirement may be circulated among the concerned officials/personnel in your Ministry/Department and its attached/subordinate offices and other relevant autonomous bodies/PSUs. The applications of eligible and willing candidates who can be spared and relieved of their duties immediately upon their selection by NMCC for the various posts may be sent to the undersigned at National Manufacturing Competitiveness Council, Room No.227, Vigyan Bhawan Annexe, Maulana Azad Road, New Delhi - 110011 in the prescribed Proforma (**Annexure-II**) on or before 2nd March 2010 through proper channel along with Vigilance clearance and a copy of last five years' C.R. Dossiers of the applicant duly attested by an officer not below the rank of Under Secretary. An advance copy of the application can also be sent by e-mail (address: nmcc@nic.in) for information.

(P.C.BHATT)
ADDITIONAL CHIEF
Phone: 011-23022405

Encl.: As above

To

1. All Ministries/Department of Govt. of India
2. The Secretary, D/o. Public Enterprises } for circulation amongst
3. Standing Conference of Public Enterprises} PSUs
4. NIC, DIPP - for putting up this circular on the website of the NMCC.
5. NIC, D/o. Personnel & Trg., -for placing this circular on the website of DoP&T (www.persmin.nic.in)
6. Guard file.

Eligibility conditions as per Recruitment Rules:

Deputy Chief:

Holding equivalent post on regular basis in the Central Government/State Govts./CPSUs/Autonomous Bodies; or

1. With 5 years regular service in PB 3 + Grade Pay of Rs.5400/- or equivalent on regular basis; or equivalent having the experience in the field of Research/formulation of projects/Manufacturing/Economics/Statistics/Administration/
 - a. Establishment, etc.
2. Failing which personnel from Industry of Industry Associations with 5 years of work experience in areas of IndustrialDevelopment/Manufacturing/Infrastructure/Finance. Incumbents selected from industry will be given a consolidated amount taking into consideration the relevant scale of pay/remuneration drawn by him. Additional increments in the scale can be considered in deserving cases by the Search Committee.

The period of deputation will be for three years

Private Secretary:

Holding equivalent post on regular basis in the Central Government/State Govts./CPSUs/Autonomous Bodies; or

1. With 5 years regular service in the Stenographer Grade C in PB 2 + Grade Pay of Rs.4600/- or equivalent on regular basis; or
2. Failing which people will be taken on contract or consolidated amount as per the prevailing market conditions

The period of deputation will be for three years

Personal Assistant

Holding equivalent post on regular basis in the Central Government/State Govts./CPSUs/Autonomous Bodies; or

1. With 8 years regular service as Stenographer in PB 1 + Grade Pay of Rs.2400/- or equivalent on regular basis; or

2. Failing which people will be taken on contract or consolidated amount as per the prevailing market conditions
The period of deputation will be for three years

Assistant

Holding equivalent post on regular basis in the Central Government/State Govts./CPSUs/Autonomous Bodies; or

1. With 8 years regular service as UDC in PB 1 + Grade Pay of Rs.2400/- or equivalent on regular basis; or
2. Failing which people will be taken on contract or consolidated amount as per the prevailing market conditions

The period of deputation will be for three years

PROFORMA

1. Post applied for :
2. Name(in block letters):
3. Office Address with Tel. No., if any:
4. Date of Birth :
5. Date of retirement under Central/
State Govt. Rules
6. Educational Qualification:
7. Details of employment in chronological order
(Enclose a separate sheet, duly authenticated by your signature, if the
space below is insufficient)

Office/ Organsiation	Post held (whether substantive/ad- hoc/deputation basis)	From	To	Scale of pay	Nature of duties

8. Nature of present employment i.e.
Ad-hoc/temporary/regular/permanent:
 9. In case the present employment is held on deputation basis, please
state:
 - a) The date of initial appointment
 - b) Period of appointment on deputation
 - c) Name of the parent office/organization
 10. Present pay-scale & Basic-pay
(Specify if it is under ACP Scheme)
 11. Whether belongs to SC/ST
 12. Additional information, if any, including special
qualification/achievements for the post applied for
- Dated: _____
Place _____

Signature of the candidate

For use of Office forwarding the application:

Certified that the service particulars given by the applicant are verified
with reference to service records and found to be correct.

Signature with seal of the Competent Authority.