

No.5(14)/2005-NMCC
Government of India
National Manufacturing Competitiveness Council
(Ministry of Commerce & Industry,
Department of Industrial Policy & Promotion)

Vigyan Bhavan Annexe, New Delhi -110 011.
Dated: the 31st January, 2007

CIRCULAR

Sub:- Filling up of one post of **Staff Car Driver** in National Manufacturing Competitiveness Council(NMCC) on deputation basis – reg.

The National Manufacturing Competitiveness Council an apex autonomous body set up by the Government of India under Ministry of Commerce & Industry, Department of Industrial Policy & Promotion propose to fill up one post of **Staff Car Driver** in the scale of pay of Rs. 3050-4590 on deputation basis initially for a period of one year pending framing of the Recruitment Rules.

2. The details of the post are given below:-

1. Name of the post : Staff Car Driver
2. Scale of pay : Rs. 3050-75-3950-80- 4590/-
3. Age : upto 56 years
4. Educational Qualification : 10th Pass
4. Eligibility : (i) Holding the post of staff Car driver on regular basis in the parent cadre/department; or
(ii) Class –IV employees in Central Govt. Departments having atleast five years LMV commercial driving licence or who have passed the driving test conducted by E&M Workshop, Safdarjung Airport, New Delhi and included in the panel of Drivers in their parent office and have two years experience in driving.

3. Appointment on deputation to the National Manufacturing Competitiveness Council(NMCC) will be governed by regular norms prescribed by the Deptt. of Personnel & Training from time to time. The persons selected for the post shall have the option to either draw the scale of the post of Staff Car Driver or his grade pay in the parent office plus Deputation (Duty) Allowance as per the existing instructions of the Department of Personnel & Training.

4. It is requested that this requirement may be circulated among the concerned officials in your Ministry/Department. The applications from eligible and willing candidates who can be spared and relieved of their duties immediately upon their selection by NMCC may be sent to the undersigned at National Manufacturing Competitiveness Council, Room No, 242, Vigyan Bhavan Annexe, Maulana Azad Road, New Delhi – 110 011 in the Annexed format on or before **19th February, 2007** through proper channel along with a copy of Driving Licence. An advance copy of the application can also be sent by e-mail/post for information at ss.madan@nic.in

5. Once an applicant/candidate is selected in NMCC he will not be allowed to withdraw later.



(S.S. MADAN)
Deputy Chief

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e.mail:ss.madan@nic.in

To

All Ministries/Department of Govt. of India
✓NIC, DOPT& DIPP Udyog Bhavan – for putting up this circular on the website of the NMCC

Copy to :-

1. Department of Industrial Policy & Promotion, Udyog Bhavan, New Delhi.
2. Deptt. of Commerce, Udyog Bhavan, New Delhi.
3. Guard file.

PROFORMA

1. Post applied for
2. Name and address in Block letters
3. Date of Birth
4. Educational Qualifications
5. Whether educational and other qualifications required for the post are satisfied? (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)
6. (i) Qualifications/Experience required
(ii) Qualifications/Experience possessed
7. Details of employment, in chronological order,
(Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient)

Ministry/Department	Post held	From	To	Scale of Pay & Basic pay	Nature of duties
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8. Nature of present employment, i.e.
Ad-hoc or temporary or quasi-permanent
Permanent
9. In case the present employment is held on
Deputation basis, please states:
 - a) The date of initial appointment
 - b) Period of appointment on deputation
 - c) Name of the parent Office/Orgn. To which belong
10. Present pay-scale & Basic pay
11. Whether belongs to SC/ST
12. Additional information, if any, including special qualification/achievements

Signature of the candidate _____
Address _____

Certified that the service particulars given by the applicant are verified with reference to service records and found to be correct.

Signature with seal of the Competent Authority