

No.5 (14)/2005-NMCC
Government of India
National Manufacturing Competitiveness Council
(Ministry of Commerce & Industry)

Vigyan Bhawan Annexe, New Delhi-110011.
Dated the 29th May, 2006

CIRCULAR

Subject: Filling up of posts by deputation in National Manufacturing Competitiveness Council (NMCC) -Regarding

The Government of India has set up the National Manufacturing Competitiveness Council (NMCC) as an inter-disciplinary and autonomous body at the highest level to serve as a policy forum for credible and coherent policy initiatives for the manufacturing sector. The main objective of NMCC is to provide a continuing forum for policy dialogue and to energize and sustain the growth of manufacturing industries. The NMCC is expected to suggest various ways and means for enhancing the competitiveness of manufacturing sector including identification of manufacturing sectors which have potential for global competitiveness; current strengths and constraints of identified sectors, and recommend National level industry/ sector specific policy initiatives as may be required for augmenting the growth of manufacturing sector. The council will also help in the implementation of the strategy. A 10 year National Manufacturing Initiative has been announced by the Hon'ble President and Hon'ble Prime Minister based on National Strategy for Manufacturing which has been prepared by the NMCC (Available on the website of the NMCC www.nmcc.nic.in). NMCC will also assist the High Level Committee on Manufacturing chaired by Hon'ble Prime Minister for resolving policy issues that may arise in the course of implementation of the National Manufacturing Initiative as well as in the operationalization of the plans for the growth of various sub-sectors of manufacturing

2. Certain posts including that of 3 posts at Joint Secretary level have been sanctioned for effective functioning of the NMCC, an autonomous body under the administrative control of Deptt. of IP&P, Ministry of Commerce & Industry. It is proposed to fill up some of those posts below the Joint Secretary level on deputation basis initially for a period of one year pending framing of the Recruitment Rules.

3. Following is the details of the posts to be filled in the second phase with the requisite qualifications/experience in the enclosed statement (Annexure-I):

National Manufacturing Competitiveness Council

Sl. No.	Name of the post	Scale of Pay (Rs.)
1	Addl. Chief/Joint Chief (Director/Deputy Secretary Level)	Rs.14,500-18,000/ Rs.12,000 - 16,500 plus usual Central Government allowances
2.	Deputy Chief(Under Secretary level)	Rs.10,000-15,200 Plus usual Central Government allowances
3.	Private Secretary	Rs.6,500 - 10,500 Plus usual Central Government allowances
4.	Personal Assistant	Rs.5,500-9,000 Plus usual Central Government allowances.
5.	Stenographer	Rs.4,000 - 6,000 Plus usual Central Government allowances.
6.	Lower Division Clerk	Rs.3050- 4590 Plus usual Central Government allowances.

4. Appointment on deputation to the National Manufacturing Competitiveness Council (NMCC) will be governed by regular norms prescribed by the Deptt. of Personnel & Training from time to time. Specifically the applicant should be holding an analogous post or should be eligible to be appointed to the post applied for under the normal rules of selection prescribed.

5. The persons selected for these posts shall have the option to either draw the scale of the respective post or his grade pay in the parent office plus Deputation (Duty) Allowances as per the existing instructions of the Department of Personnel & Training.

6. It is requested that this requirement may be circulated among the concerned officials/personnel in your Ministry/Department and its attached/ subordinate offices and other relevant autonomous bodies/PSUs. The applications of eligible and willing candidates who can be spared and relieved of their duties immediately upon their selection by NMCC for the various posts may be sent to the undersigned at National Manufacturing Competitiveness Council, Room No.227, Vigyan Bhawan Annexe, Maulana Azad Road, New Delhi-110011 (Annexure -II) on or before 30.6.2006 through proper channel along with updated C.R. Dossiers of the applicant. An advance copy of the application can also be sent by e-mail/post for information. (rajeevranjan@nic.in).

7. Once an applicant/candidate is selected in NMCC he will not be allowed to withdraw later. Those who had already applied against the previous circular of NMCC need not apply again.

Encls: As above

R.Ranjan
(RAJEEV RANJAN)
CHIEF(Joint Secretary)

To

All Ministries / Department of Govt. of India
The Secretary, D/o. Public Enterprises } for circulation amongst PSUs
Standing Conference of Public Enterprises }
✓ NIC, DIPP - for putting up this circular on the website of the NMCC

Copy to:-

1. Department of Industrial Policy & Promotion, Udyog Bhawan, New Delhi.
2. Deptt. of Commerce, Udyog Bhawan, New Delhi.
3. NIC (DoP&T) for placing this Circular on the Website of DoP&T (www.persmin.nic.in)
4. Human Resources Development Deptt. of BHEL/NTPC/ONGC/GAIL/HPCL/IOC/MTNL/SAIL/BPCL.
5. Guard File

R.Ranjan
(Rajeev Ranjan)
Chief(Joint Secretary)

The Officers of the Central Government with the following qualifications/ experience are eligible to apply for the posts of Additional Chief (Director Level), Joint Chief (Deputy Secretary Level) and Deputy Chief (Under Secretary Level), Private Secretary, Personal Assistant etc.

ELIGIBILITY:

(A) Additional Chief (Director Level):

- (i) Officers holding analogous posts on regular basis; or
- (ii) with 5 years' regular service in posts in the scale of pay of Rs. 12000-375-16500 or equivalent under the Central/ State Governments/ UT Administrations/ Universities/ Recognized Research Institutions/ Public Undertakings/ Autonomous Organizations and possessing the qualifications/ experience prescribed for the post.

QUALIFICATIONS AND EXPERIENCE:

- (i) Master's Degree in Science/ Economics/ Commerce/ Mathematics/ Statistics/ Operations Research/ Business Administration or Degree in Engineering of a recognized University or equivalent.
- (ii) 8 Years experience of conducting / organizing/ guiding research and preparation of research papers on detailed project reports in industry/economy /Manufacturing sector.
- (iii) Familiarity with principles and policies of industrial licensing, industrial scenario/ Manufacturing competitiveness, developments in international industry, economics, specially relating to developing countries and matters, such as International Monetary Fund and General Agreement on Trade and Tariffs, Economic Communities, International Trade, etc.

(B) Joint Chief (Deputy Secretary Level)

- (i) Holding analogous post on regular basis in the parent cadre/department; or
- (ii) with five year's service in the grade of Under Secretary rendered after appointment thereto on a regular basis in the scale of pay of Rs. 10,000-15,200 or equivalent in the parent cadre/department; or
- (iii) With nine year's service in the functional grade 'A' rendered after appointment thereto on a regular basis in the scale of pay of Rs. 8,000-13,500 or equivalent in the parent cadre/department

QUALIFICATIONS AND EXPERIENCE:

- (i) Bachelor's degree from a recognized University or equivalent; Post Graduate and further specialization would be desirable.
- (ii) Eight year's experience in the relevant field of Research/ formulation of projects/ Manufacturing and economics/Statistic/ Administration or establishment etc.

(C) Deputy Chief (Under Secretary Level)

- (i) Holding analogous post on regular basis in the parent cadre/department; or
- (ii) with five year's service in the functional grade 'A' rendered after appointment thereto on a regular basis in the scale of pay of Rs. 8,000-13,500 or equivalent in the parent cadre/department; or
- (iii) With eight year's service in the grade of Section Officer rendered after appointment thereto on a regular basis in the scale of pay of Rs. 6,500-10,500 or equivalent in the parent cadre/department

QUALIFICATIONS AND EXPERIENCE:

- (iii) Bachelor's degree from a recognized University or equivalent; Post Graduate and further specialization would be desirable.
- (iv) Eight year's experience in the relevant field of Research/ formulation of projects/ Manufacturing and economics/Statistic/ Administration or establishment etc.

(D) Private Secretary

- (i) Holding the Post of Private Secretary; or
- (ii) With 5 years regular service as Personal Assistant (English)/Stenographer Grade 'C' in the grade of Rs 5,500- 9,000 or equivalent on regular basis; or
- (iii) With 12 years' regular service as Stenographer (Grade 'D') (English) in posts in the grade of Rs.4000-6000 or equivalent.

(E) Personal Assistant

- (i) Holding analogous posts on regular basis; Or
- (ii) Stenographers (Grade 'D') (English language) with 8 years' regular service in post in the grade of Rs.4000-6000 or equivalent.

(F) Stenographer

Holding analogous post.

(G) Lower Division Clerk

Holding analogous post.

Educational/Other Qualifications for all the above posts:

- (i) Bachelor's degree from a recognized University or equivalent (relaxable in case of Personal Assistant, Stenographer and Lower Division Clerk)
- (ii) Working knowledge of computer is essential for all posts.

PROFORMA

- 1 Post Applied for
- 2 Name & address in block letters
- 3 Date of Birth
- 4 Date of retirement under Central/State Govt. rules
5. Educational Qualification
6. Details of employment, in chronological order:
(Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

Office/Orgn.	Post held (whether substantive/ad- hoc/deputation basis)	From	To	Scale of Pay	Nature of Duties

7. Nature of present employment i.e. adhoc/ temporary/regular/permanent
8. In case the present employment is held on deputation basis, please state—
 - a) The date of initial appointment
 - b) Period of appointment on deputation
 - c) Name of the parent office/Orgn.
9. Present pay-scale & Basic pay(Specify if it is under ACP Scheme)
10. Whether belongs to SC/ST
11. Additional information, if any, including special qualification/achievements for the post applied for.

Dated: _____

Place: _____

Signature of the candidate _____

For use by the office forwarding the application

Certified that the service particulars given by the applicant are verified with reference to service records and found to be correct.

Signature with seal of the Competent Authority