

F.No.7(11)/2007-NMCC
Government of India
National Manufacturing Competitiveness Council
(Ministry of Commerce & Industry)

Vigyan Bhavan Annexe, New Delhi.

Dated:- 6th August, 2007.

To

M/s. _____

Sub:- Annual Maintenance Contract(AMC) for different make/model of 3 Nos 1.5 ton Window type A/cs. , 10 Nos of 2.0 ton Split A/cs., 8 Nos of 1.5 ton Split A/cs. and two 3.7TR Casette split A/cs. installed in the Office of NMCC at Vigyan Bhavan Annexe.

Dear Sir,

Sealed quotations are invited from the reputed firms who are having at least three years experience for maintenance and repairs of Window/Split Air-Conditioners. The tender form and the terms and conditions are enclosed herewith. The tender form completed in all respect should be submitted to the undersigned in **Room No.242, Vigyan Bhavan Annexe, New Delhi on or before 24-8-2007 at 3.00 PM.** The quotations **will be opened on the same day at 4.00 PM** in the presence of authorized representatives of the firms. The tenders of the firms which do not have requisite experience for the above mentioned work will be rejected and only complete tenders will be considered.

Yours faithfully,

(S.S. MADAN)
Deputy Chief
Telefax: 23022535

Copy to : NIC, D/o.IPP, Udyog Bhavan for placing the tender enquiry in the website of NMCC.

Tender/Quotation for the Annual Maintenance Contract(AMC) for repairs/services of Window/Split/Casette Split Type Air-conditioners of National Manufacturing Competitiveness Council at Vigyan Bhavan Annexe, New Delhi.

1. Name of the firm :
2. Address with telephone No. :

We the above named firm hereby refer to the National Manufacturing Competitiveness Council's letter No.7(11)/2007-NMCC dated 6th August, 2007 submit the following rates for maintenance of Window/Split type A/cs. on year to year contract basis after going through all the terms and conditions furnished by NMCC.

No.	Particulars of A/Cs	No. of A/cs.	Unit Rate (in Rupees)	Total (in Rupees)
1.	Window A/c. -1.5 tons- Blue Star make	Three		
2.	Split A/c. - 1.5 tons -LG Make	Eight		
3.	Split A/c. - 2.00 tons-LG Make.	Ten		
4.	Ceiling mounted cassette split A/c. - 3.7TR-Daikin make	Two		

2. I/We hereby enclose the following:-

(1) Demand Drat/Pay order No._____dated:_____ for Rs._____

(2) Details of Past and Present experience of maintenance/Services of A/cs. of Govt. organization along with copies of experience.

3. Certified that all the above mentioned entries are true. If any one of above is found false/misrepresented, my tender/quotation may be cancelled and earnest money forfeited.

Signature:

Dated:

Name :

TERMS AND CONDITIONS OF ANNUAL MAINTENANCE CONTRACT OF
AIR-CONDITIONERS IN NMCC

1. During the contract period the machine will be service at least thrice a year.
2. During the contract period the Maintenance Engineer/Mechanic of the firm should visit this office daily and rectify all the minor/major complaints promptly. Whenever any parts are to be replaced, the make and type of the parts should be got approved from the Deputy Chief (Admn.), National Manufacturing Competitiveness Council.
3. The contractor shall be responsible for maintenance of the machines in working order by placing services of the experienced technicians in this Office throughout the working days and they will be bound for carrying out urgent and unavoidable job even during odd hours also, if so desired by the Department.
4. The description of Annual Maintenance Contract of A/cs. is as follows:-
 - (i) Free repairing of compressor/fan/motor.
 - (ii) Free replacement of defective electrical mechanical parts.
 - (iii) Servicing quarterly.
 - (iv) Free gas filling, whenever required.
 - (v) Overhauling once a year.
5. The work will primarily be carried out in the premises of the NMCC at Vigyan Bhavan Annexe. Only such work which is not possible to execute in the premises of this Office would be allowed to be done in the contractor's workshop with prior written permission of this Council.
6. No advance payment will be made.
7. Terms of payment of Annual Maintenance Contract :
 - (i) 15% after first quarterly service.
 - (ii) 40% of the total contractual value will be made at the time of completion of servicing and putting the A/C Units in working order in the month of March (i.e., before the Summer Season starts)
 - (iii) 25% after third quarterly service.
 - (iv) 20% after successful completion of contract and handing over the units to the next contractor.
8. **Earnest Money**:-All the quotations should be attached with earnest money in the shape of demand draft/banker's cheque for the value of Rs.5,000/-(five thousand only) valid for 3 months payable to DDO, NMCC, Department of Industrial Policy & Promotion, Vigyan Bhavan Annexe, New Delhi.
9. The quotation not accompanied with the earnest money will be summarily rejected.
10. On finalization of contract the earnest money of all the unsuccessful tenderers will be returned. Successful tenderer will have to deposit a bank guarantee of Rs.20,000/- which can be forfeited in case of any breach or unsatisfactory service performance. On deposit of bank guarantee as security deposit, the earnest money of successful tenderer will be released.

11. The Council reserves the right to impose penalty for unsatisfactory services or any damage to any machines under AMC or other wise due to negligence of engineer/staff of contractor. The decision of this Council in this regard will be final and binding on the contractor and no correspondence in this regard will be entertained.
12. The Council reserves the right to reject any or all the quotations/tenderers without assigning any reasons therefor.
13. The Contractor have to give undertaking before consideration of their tender that all terms and conditions indicated above are acceptable to them.