

F.No. 7(33)/2006-NMCC
Government of India
Ministry of Commerce & Industry
Department of Industrial Policy & Promotion
NATIONAL MANUFACTURING COMPETITIVENESS COUNCIL

Vigyan Bhawan Annexe, New Delhi

Dated 8th May 2009

To

As per list Enclosed

Subject : TG AMC for Canon Photocopier of different Models - regarding

Sir,

Sealed Quotations are invited from reputed firms who are dealing with Annual Maintenance Contract for Canon Photocopiers (Coloured/ Black & White) of different Models.

2. You are requested to submit your rates per copy under Total Guarantee Annual Maintenance Contract for the Canon Photocopiers in the National Manufacturing Competitiveness Council as per the Terms & Conditions attached for the following models:-

- (a) Canon IR - 1600 (02 Photocopiers) - Black & White
- (b) Canon IR - 2016 (01 Photocopier) - Black & White
- (c) Canon IR - 2200 (01 Photocopier) - Black & White
- (d) Canon IR - 2230 (02 Photocopiers) - Black & White
- (e) Canon IR- 5870i (01 Photocopier) - Coloured

3. Earnest money by means of a Demand Draft for Rs. 5,000/- should be enclosed with the quotation. It is also clarified that the quotations received without earnest money will not be considered. The Demand Draft should be payable in the name of DDO, National Manufacturing Competitiveness Council.

4. The Quotation in sealed cover may be submitted by Speed Post/By Courier/By hand so as to reach to the undersigned in Room No. 236, Vigyan Bhawan Annexe **latest by 1500 hrs on 28th May 2009**. The tender will be opened at 1600 hrs on the same day in Room No 236, Vigyan Bhawan Annexe, New Delhi.

5. The successful bidder will have to submit Fixed Deposit/Bank Guarantee as security for an amount of Rs. 10,000/- (Rupees ten thousand only) with a validity of one year from the date of award of the contract.

6. The NMCC reserves the right to select or reject any or all quotations without assigning any reasons whatsoever.


(Navil Kapur) 8-5-2009
Deputy Chief
Tele - 2302 2536

Copy endorsed to :

NIC, DIPP, Udyog Bhawan : for uploading on the NMCC Website.

Jt. Chief (VAK) : for getting the Tender uploaded on the NMCC Website.

Terms & Conditions :-

1. The rates quoted shall remain in force for a period of one year from the date of award of Contract. No demand for revision of rates on any account shall be entertained during the contract period.
2. The Maintenance Engineer of the Firm (having a valid Photo I.Card) should report **Every Monday** for regular check-up and preventive service. Corrective services as and when required including holidays, Saturday and Sunday must be undertaken on immediate basis.
3. The payments towards Total Guarantee Annual Maintenance Contract shall be made in four installments at the end of each quarter on submission of bill alongwith satisfactory reports.
4. The sufficient quantity of Toner shall be supplied by the firm to the Dealing Asstt in this Council.
5. All photocopiers will be repaired thoroughly by the firm in the Council. In case any copier requires extensive repair in the workshop of the firm, arrangement for taking the copier to the workshop and back will be made by the firm and this Department will not pay any transportation charges.
6. During the tenure of the contract, the Council will be provided all consumables like Toner, Developer, Drum and Imaging Unit as the case may be except paper.